

	MTI - HAYATABAD MEDICAL COMPLEX	Doc. No.	HMC-HRD-F-02
	RECORD FORMAT	Version No.	00
	JOB DESCRIPTION	Date	02-05-2022

JD No.	09-ENDO
Job Title	OPTOMETRIST
Department	Diabetes & Endocrinology
Reporting To	Head of Department

Job Overview	A healthcare professional who specializes in eye and vision care. They conduct comprehensive eye exams, diagnose and manage eye diseases and conditions, and prescribe corrective lenses and other vision aids. They also educate patients on eye health and preventive care.
Duties & Responsibilities	<ul style="list-style-type: none"> • To check Visual Equity of patient. • To perform squint assessment of the patient. • To perform refraction and prescribe glasses number to the patient. • In charge of all the equipment e.g., auto refracto meter, lens box, retina scope, foci meter etc. and responsible for using and maintenance of all the equipment. • Responsible for sending the patient to the doctor after conducting or performing all his responsibilities. • To give pupil dilation advice to the patient. • Perform any other task as assigned by the HOD.
Job Requirements / Hiring Criteria / Related Experience	<ul style="list-style-type: none"> • BS Vision Sciences/Optometry from recognized university.
Skills	<ul style="list-style-type: none"> • Managing patients with Diabetes related complications of the eyes
Working Environment	<ul style="list-style-type: none"> • Good • Construct Growth and progressive
Physical Effort	To perform Fundoscopy in Fundus camera in Diabetic retinopathy clinic.

	Name	Designation	Date	Signature
Prepared by	Dr. Ashfaq Ali	PMO	16.04.2025	

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Reviewed by	Dr. Ashfaq Ali	PMO	16.04.2025	
Approved by	Dr. Tahir Ghaffar	Chairman	16.04.2025	

Acknowledgment:

I have read and understood my position description. I understand that these responsibilities maybe modified to meet arising needs in the department

Employee:		Date: 16.04.2025
	Fahad Ghayyour	